

**GOVT. COLLEGE FOR WOMEN PUNHANA**  
(Affiliated To Gurugram University, Gurugram)  
Dallabass, Gohata Road, Punhana (Mewat), Haryana- 122508  
Web: [www.gcwpunhana.ac.in](http://www.gcwpunhana.ac.in), e-mail: [gcwpunhana@rediffmail.com](mailto:gcwpunhana@rediffmail.com)

**MINUTES OF MEETING OF MINORITY CELL**

**Date:** 19/10/2023

**Venue:** Principal Office

**Time:** 2:00 PM

**Chaired By:** Dr. Rajeev Kumar, Officiating Principal-cum-DDO

**Member Present:**

1. Dr. Abrar Ahmad (Convener) *Ab*
2. Dr. Kavita Yadav (Member) *Kavita*
3. Dr. Azaharuddin (Member) *Az*
4. Mr. Pushkar Garg (Member) *P*

**Agenda of the Meeting**

1. Collection of details of minority students.
2. Eligibility criterion regarding scholarship.
3. Any other matter with the permission of chair.

**Following points were discussed**

- The cell decided to collect the details of minority students from office.
- The cell discussed how new users can fill the online application for post metric scholarship scheme for minorities.
- The cell discussed which documents are required for post metric scholarship scheme for minorities.
- The cell discussed who is eligible for post metric scholarship scheme for minorities.
- The cell discussed to make the minority students aware regarding various scholarship program of State Government and other Govt. agencies.

Meeting ended with vote of thanks.

*[Signature]*  
**Principal**  
**Government College**  
**For Women, Punhana**  
**Mewat-122508**

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**MINUTES OF MEETING OF MINORITY CELL**

**Date:** 10/04/2024




**Venue:** Principal Office

**Time:** 1:45 PM

**Chaired By:**

Dr. Rajeev Kumar, Officiating Principal-cum-DDO

**Member Present:**

1. Dr. Abrar Ahmad (Convener) 
2. Dr. Azaharuddin (Member) 
3. Mr. Pushkar Garg (Member) 

**Agenda of the Meeting**

1. Review of last meeting.
2. Follow-up of scholarship.
3. Any other matter with the permission of chair.

**Following points were discussed**

1. The review of last meeting was taken.
2. The committee members ensured that necessary information regarding various scheme for the benefit of the minority students was given to them.
3. Follow-up of scholarship was also taken.
4. The committee members gave necessary information to the office staff regarding minority students.
5. Planning for next academic year was made.

Meeting ended with vote of thanks.

  
**Principal**  
Government College  
For Women, Punhana  
Mewat-122508

**GOVT COLLEGE FOR WOMEN PUNHANA (MEWAT)**


**ANNUAL REPORT OF MINORITY CELL**

**SESSION: 2023-24**

The minority cell for the session 2023-24 was constituted including teaching and non-teaching staff. The cell strives to maintain an environment where all communities can participate in academic and co-curricular activities without any caste, creed related discrimination.

The first meeting of the cell was held on October 19, 2023 in Principal Office. It was decided that the members of the cell will remain in contact with minority students so that the information regarding latest notifications issued by the government would be conveyed them effectively. Also, it was decided that the students of 1st year would be informed about the National Scholarship Portal (NSP) and notices will be displayed on the notice board for providing information to the students. It was also advised to the students to apply in time for scholarship. It was also suggested that a help desk will be provided to them if students are facing any problem in applying the scholarship. Mr. Pushkar Garg and Ms. Neelima from administrative office will guide the students for their queries.

The second meeting of minority cell was held on April 10, 2024 in Principal Office. In the meeting, it was discussed that a message will be conveyed to the students who have applied for scholarships, must check their accounts regularly because the amount will be directly transferred to their accounts and they must inform the members that whether they have received the due amount or not.

  
(Dr. Abrar Ahmad)

Convener

  
**Principal  
Government College  
For Women, Punhana  
Mewat-122508**