

GOVT. COLLEGE FOR WOMEN PUNHANA
(Affiliated To Gurugram University, Gurugram)
Dallabass, Gohata Road, Punhana (Mewat), Haryana- 122508
Web: www.gcwpunhana.ac.in, e-mail: gcwpunhana@rediffmail.com

MINUTES OF MEETING OF IQAC COMMITTEE






Date: 01/07/2024

Venue: Principal Office

Time: 1:30 PM

Chaired By: Dr. Rajeev Kumar, Associate Professor-cum-DDO

Member Present

1. Mr. Rahul Garg, Assistant Professor-cum-IQAC Co-ordinator 
2. Dr. Sapna, Assistant Professor of English 
3. Mr. Aakash, Assistant Professor of History 
4. Dr. Abrar Ahmad, Extension Lecturer in English 
5. Mr. Pushkar Garg, Clerk 

Agenda of the Meeting

1. Regarding Preparation and Submission of SSR
2. Regarding Admission of 2nd/3rd Year Students in UG Programmes for the session 2024-25
3. Any Other Matter with the Permission of Chair


(A). Following points were discussed regarding preparation and submission of SSR :

1. Last date of submission of SSR is 19/07/2024. Therefore, Seven Criterion In-charges must upload the data of 2018-19 to 2022-23 regarding their respective criterion on College NAAC Portal before 10/07/2024.
2. Various details of **atleast 60% of the Total Strength of Students of Current Academic Session** such as unique e-mail ID and Mobile Number etc. for '**Satisfaction Survey**' must be collected before 15/07/2024.

(B). Programme/Course Fee For the admission of 2nd/3rd Year Students in UG Programmes for the Session 2024-25 must be updated on college admission portal.

(C). Academic Calendar for Academic Session 2024-25 must be prepared.
No other matter was to discuss.

Meeting ended with vote of thanks.


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MINUTES OF MEETING OF IQAC COMMITTEE

Date: 04/11/2024

Venue: Principal Office

Time: 1:30 PM

Chaired By: Dr. Rajeev Kumar, Associate Professor-cum-DDO

Member Present

1. Mr. Rahul Garg, Assistant Professor-cum-IQAC Co-ordinator
2. Dr. Sapna, Assistant Professor of English
3. Mr. Aakash, Assistant Professor of History
4. Dr. Abrar Ahmad, Extension Lecturer in English
5. Mr. Pushkar Garg, Clerk

Agenda of the Meeting

1. Regarding NAAC Peer Team Visit on 21-22 November 2024
2. Any Other Matter with the Permission of Chair

(A). Following points were discussed regarding NAAC Peer Team Visit:

1. Seven Criterion In-charges must complete documentation work of their respective criterion before 15/11/2024.
2. Presentations of Principal, IQAC Coordinator and Head of all departments must be prepared.
3. Sports ground must be prepared.
4. Cultural Programmes must be prepared.
5. Parents and Alumni must be informed for interaction with NAAC Peer Team.
6. All arrangement regarding Peer Team Discussion (**Pre-visit meeting at the place of stay of NAAC Peer Team**) on 21-22 November, 2024 must be completed on or before 19/11/2024.

(B). No other matter was to discuss.

Meeting ended with vote of thanks.


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MINUTES OF MEETING OF IQAC COMMITTEE

Date: 01/01/2025

Venue: Principal Office

Time: 1:30 PM

Chaired By: Mr. Rahul Garg, Assistant Professor-cum-DDO

Member Present:

1. Dr. Sapna, Assistant Professor of English
2. Mr. Aakash, Assistant Professor of History
3. Dr. Abrar Ahmad, Extension Lecturer in English
4. Mr. Pushkar Garg, Clerk

Agenda of the Meeting

1. Reconstitution of IQAC Committee
2. Any Other Matter with the Permission of Chair

Following points were discussed

- In compliance of Memo No. 9/4-2024 Stat (NAAC), Dated: 31.05.2024 O/o Additional Chief Secretary Haryana, Higher Education, Chandigarh, IQAC Committee will be reconstituted as follows:
 1. Chairperson (Principal): Mr. Rahul Garg, Assistant Professor-cum-DDO
 2. Co-ordinator: Dr. Sapna, Assistant Professor of English
 3. Member (Teaching): Mr. Aakash Kumar, Assistant Professor of History
 4. Member (Teaching): Dr. Abrar Ahmad, Extension Lecturer in English
 5. Member (Non-teaching): Mr. Pushkar Garg, Clerk
 6. Alumni Nominee: Ms. Meenakshi
 7. Student Nominee: Ms. Neha (B.A. 6th Semester)
 8. Nominee from Society (Local): Mr. Khiloni
 9. Industrialist Nominee (Local): Mr. Ravinder Goyal
 10. Stakeholders Nominee: Mr. Sunder (Student's Guardian from Punhana)
- With reference Memo No. 5/24-2024 NPE (1) Dated Panchkula, the 31/01/2024 O/o DHE, Haryana, Panchkula, a discussion was made on 'NEP and Haryana: Solution from Suggestion'.

Meeting ended with vote of thanks.


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